

Using the Windows 10 Operating System Course Outline

Lesson 1: Start Menu & Taskbar

- Start Menu Tiles
- Controlling Tiles
- Pinning Apps to Taskbar
- Moving, Grouping and Removing Tiles
- Sizing Tiles
- The Windows Launch Key
- Customizing the Taskbar

Lesson 2: Searching Windows 10

- Smart Search
- Cortana
- File Explorer
- Using the Ribbon in File Explorer

Lesson 3: Windows 10 Settings

- System Settings
- Devices Settings
- Network & Internet Settings
- Personalization Settings
- Apps Settings
- Accounts Settings
- Time & Language Settings
- Update & Security Settings
- The Control Panel

Lesson 4: Computer Programs

- Types of Software Programs
- Application Software
- System Software
- Malicious Software/Malware
- Creating Shortcuts
- Installing Programs
- Uninstalling Programs
- The Microsoft Store