

AgExpert Analyst

Level 2 Course Outline

LESSON 1: WORKING WITH COMPANY FILES - REVIEW

RESTORING A BACKUP
USING DATA FILE SNAPSHOTS
 Taking a Snapshot
 Reverting to a Snapshot
USING THE SAMPLE DATA FILE

LESSON 2: PROGRAM FEATURES

CONTACT LISTS
APPLYING RECEIVABLES TO PAYABLES
MEMORIZED TRANSACTIONS
LOAN CALCULATORS
ENTERPRISES
 Enterprise Reports
LABELS

LESSON 3: INVENTORY

INVENTORY MANAGEMENT

LESSON 4: GENERAL JOURNAL ENTRIES

GENERAL JOURNAL ENTRIES
 Accounts Payable or Accounts Receivable Transactions
YEAR END ADJUSTING ENTRIES
 Account Numbering System

LESSON 5: THE MANAGEMENT MENU

THE ASSET DEPRECIATION FEATURE
OPERATIONAL BENCHMARKING
CREATING A BUDGET
THE CASH FLOW FEATURE
RECORDING FAIR MARKET VALUE

LESSON 6: AGRISTABILITY REPORTING

AGRISTABILITY PROGRAMS
 Reporting Methods for AgriStability
 Setting up AgriStability Reporting
 Entering Transactions that Affect AgriStability Reports
 AgriStability Reporting

LESSON 7: ACCOUNTANTS COPIES

CREATING AN ACCOUNTANTS COPY
IMPORTING AN ACCOUNTANT'S COPY